

# **PACE/CRDP/SPBP**

## **PROVIDER BULLETIN**

April 25, 2018

### **WEB PORTAL ENROLLMENT**

On **Monday, April 30, 2018** the Department of Aging will make available to prospective providers the ability to enroll via the web portal: **papaceportal.magellanhealth.com**. Pharmacies, dispensing physicians and certified registered nurse practitioners will be able to use this web application to enroll in:

PACE/PACENET  
Chronic Renal Disease Program (CRDP),  
Cystic Fibrosis (CF), Spina Bifida (SB),  
Maple Syrup Urine Disease (MSUD), Phenylketonuria (PKU),  
Special Pharmaceutical Benefits Program1 (ADAP),  
Special Pharmaceutical Benefits Program2 (Mental Health)  
Workers' Compensation Security Fund (WCSF),  
Automotive Catastrophic Loss Benefits Fund (AutoCAT) and  
Pennsylvania Patient Assistance Program (PAP).

***Paper enrollment applications and agreements postmarked after Friday, May 25, 2018 will no longer be accepted. Providers submitting these documents will be contacted and directed to enroll using the portal.***

At the portal, training documents and videos will be available to prospective and currently enrolled providers. This on-line enrollment process permits providers to enroll faster, contains edits to prevent common mistakes and provides "help" logic to assist during the enrollment process. Following submission of the application, providers receive confirmation that it has been received. If an error is identified during the review process, an e-mail is sent identifying the specific problem. Providers can then access the portal, reopen the document, make any corrections needed, and resubmit the corrected application. Upon approval, providers are mailed *and* e-mailed their acceptance notification. In the event an application is denied, notification, citing the reason for denial, is also sent using both methods.

Additionally, beginning Monday, April 30, 2018, existing providers can update their information (i.e. a change in pharmacists) and enroll in additional programs using this web application. Enrolled providers will be guided through the process of obtaining a secure password enabling them to complete these functions. Providers receiving their Remittance Advice by Web R/A can use their assigned secure password to gain access to their information. Providers receiving their R/A by FTP will have to register and obtain a password to gain access to their information. As with enrollment, providers are notified by email if any issue arises with any data being changed. Providers are informed of the acceptance or refusal of the data being changed by mail and e-mail.

Questions may be directed to Provider Services at 1-800-835-4080.

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